

Documents for account opening in Qatar – Charities resident in Qatar

Application Forms Required

- Account opening application form including mandate form to be signed in the presence of a HSBC Representative or a valid Notary Public
- Signature form
- Cheque book application (only for Qatari Riyals current account)

Account Opening Documentation Required

- Copy of Certificate issued by the Qatari Association for Benevolent Deeds. **(Original to be sighted by a HSBC representative).**
- A fully attested** copy of the Constitution including amendments.
- All authorised Signatories should provide a copy of the following documents: **(Original to be sighted by a HSBC representative)**
 - 1) Valid passport
 - 2) Qatar ID Card for Qatari nationals
- A fully attested** Resolution resolving the following:
 - Open an account at HSBC Bank Middle East Limited Qatar
 - Nominate signatories and their signing instructions eg Two to sign jointly or one individually etc
 - Nominate the powers of the signatories – please refer to the clauses of the mandate form to include those relevant to the company.
- Fully attested** Power of Attorney for additional signatories not listed in the resolution

Note:

- 1) All documentation in a foreign language other than Arabic must include a formal translation in English.
- 2) Apart from documents listed below, we may further request you to provide more account opening details and documents as and when necessary.

Important:

The Bank reserves the right to decline any account opening request without providing a reason.